



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

November 10, 2006
CN #001-07

MEMORANDUM

To: Child and Adult Care Food Program (CACFP) Sponsors

From: Mary Szafranski, Deputy Associate Superintendent
Health and Nutrition Services

Melissa Conner, Director
Child and Adult Care Food Program

Original Signed

Subject: CACFP Application Approval for Fiscal Year 2007

Welcome to the Child and Adult Food Program Fiscal Year 2007! The CACFP team welcomes back all renewing sponsors and looks forward to working with you throughout this coming year. As all returning sponsors have experienced, there are many new, exciting changes happening with CACFP. Efforts continue to enact program enhancements and provide instructions that promote a quality program focusing on the nutrition and health of all participants.

Please remember that application and site approvals have been completed on-line. All updates to the submitted site and sponsor applications can now be made on-line, throughout the year when it is convenient for your organization. It is important to submit any application or site changes during the month you wish the change to become effective. Any application alterations will generate an email to your specialist. This will allow the specialist to view and process the submitted changes.

Included in your packet is a schedule for upcoming nutrition education opportunities. All other trainings are available online. Also enclosed is the high fat, high sugar list and the updated daily meal count sheet and 5-day reconciliation form as requested during the renewal trainings. The updated food buying guide is now available on our website: <http://www.ade.az.gov/health-safety/cnp/cacfp>.

Additionally, you will find CNP Web helpful reminders and an Automated Clearing House (ACH) form. The purpose of this form is to give your organization the opportunity to have your reimbursement check directly deposited into your banking account. This will help avoid having checks get lost in the mail and

aid in getting reimbursement payments out in a timely fashion. ADE encourages all organizations to choose this option.

Coming Soon! CACFP staff continually design programs to assist CACFP participants with the promotion of health and nutrition standards. Please watch for available opportunities in upcoming memos and in Table Talk, the CACFP newsletter.

Please feel free to contact your specialist with any questions.

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